



Executive Subcommittee

Meeting Summary

April 26, 2012 • 12:00 p.m.

The Ohio State University Endeavor Center
1862 Shyville Road, Piketon, OH 45661

Subcommittee Members Present: Dick Snyder Chair, Shirley Bandy, Will Henderson, Sharon Manson

Subcommittee Members Absent: Val Francis Vice Chair, Cristy Renner

U.S. Department of Energy (DOE) and contractors: Greg Simonton (DOE)

Support Staff: Julie Galloway, Eric Roberts, EHI Consultants (EHI)

Snyder called the meeting to order

1. Recommendations:

Question/Comment:	Answer:
Henderson: Dan Minter will be speaking on my behalf at the subcommittee and board meetings due to my military duties. Dan will recuse himself during the discussion of the recycling recommendation. I will speak with Val to see if he will present this recommendation.	

2. National Chairs Meeting Review:

Snyder: The funding recommendation is still being drafted. This should be finalized by June. The thank you letter to Huizenga is going to be brought up to the board on Thursday. This will be voted up or down.	
Simonton: I felt that Cristy and Dick represented the board very well and showed that the board has come a long way. This showed Huizenga that the community is very involved at Portsmouth. They were the leaders of the pack.	Roberts: The Portsmouth Board demonstrated that they are very engaged in what is going on.

3. Public Comment Period Discussion:

Roberts: It was suggested by Maria Galanti that our public comment period be moved to the beginning of the meeting. The board is following the same practice as across the complex.	Henderson: I personally would like it to stay where it is. The public is there to discuss what is presented on that night.
Bandy: Does the SSAB website have a contact or a place where the public can suggest topics they would like to be discussed?	Roberts: Yes and No. We have a contact page that the public can reach us. As far as the topics, we develop a work plan that we are supposed to follow throughout the year.

4. Miscellaneous:

Snyder: I am stepping down so I think we need a succession plan of action.	
Henderson: I feel that we need to look at a member being on too many subcommittees.	Roberts: The executive subcommittee should make that recommendation. Bandy: We need to be careful on how we state that so we do not discourage members of participating.

Meeting adjourned

Action Items:

1. EHI will email out the Recycling Rec 12-01 to the full Board.
2. Develop a succession plan related to board leadership that will be presented to the full board this summer.
3. Amend the Operating Procedures to add the past chair and vice chair to seats on the executive subcommittee